



ALAMEDA COUNTY PROBATION DEPARTMENT
PUBLIC COMPLAINT FORM REGARDING PROBATION STAFF



COMPLAINANT:

Complaints may be made anonymously; however, the disposition of such complaints cannot be shared without the complainant's contact information.

ACPD Staff: Please complete all known/shared information below.

Name Gender DOB PFN (if applicable)

Address Phone ()

City Zip

Note: Citizenship or immigration status of a complainant does not prevent any individual from filing this complaint, nor will it be taken into consideration during the investigation of such complaint.

Internal Use Only

- Verbal Complaint Received By: Date:
Complainant provided CIV 47.5, Citizenship and Immigration Notice, and Complaint Procedure

EMPLOYEE(S):

Name(s) or Description(s)

WITNESS(ES):

Name Address Phone ()

Name Address Phone ()

Name Address Phone ()

INCIDENT LOCATION: DATE: TIME:

DETAILS OF COMPLAINT: (Attach additional pages if necessary)



ALAMEDA COUNTY PROBATION DEPARTMENT
PUBLIC COMPLAINT FORM REGARDING PROBATION STAFF



CALIFORNIA CIVIL CODE, Section 47.5 Defamation Action by Peace Officer

Notwithstanding Civil Code Section 47, a peace officer may bring an action for defamation against an individual who has filed a complaint with that officer's employing agency alleging misconduct, criminal conduct, or incompetence, if that complaint is false, the complaint was made with knowledge that it was false and that it was made with spite, hatred, or ill will.

CITIZENSHIP AND IMMIGRATION NOTICE

No individual who files a complaint will be subject to any selective enforcement action, immigration check, or retaliatory action by any Alameda County Probation Department employee.

I have read and understood the above statements.

Complainant's Signature _____ Date _____

COMPLAINT PROCEDURE: After the complaint has been received by a Probation Department employee, a copy will be returned to the complainant.* The complaint will then be investigated. When completed, the investigation will be reviewed and forwarded to the Chief Probation Officer for a finding. A letter outlining the allegation(s) and finding(s) will then be sent to the complainant.*
If the incident occurred more than 30 days prior to this complaint, include a description of the circumstances causing the delay in the above narrative.
*If the complainant information is known.

COMPLAINT RECEIVED BY:

Name _____ Date _____ Time _____
In Person _____ Phone _____ Mail _____ E-Mail _____ Other _____



**ALAMEDA COUNTY PROBATION DEPARTMENT
PUBLIC COMPLAINT FORM REGARDING PROBATION STAFF**



COMPLAINANT SENT/GIVEN COPY BY:

Name _____ Date _____